Meeting of the Oxford Area Cable Communications Commission April 29, 2019

22 W. Burdick

Oxford, MI 48371

1) Chair Ed Hunwick called the meeting to order at 4:05 p.m.

2) Respects to the Flag

3) Members Present: Ed Hunwick (Chair, Township of Oxford), Char Sutherby

(Vice-Chairperson, Leonard Village), Maureen Helmuth (Village of Oxford)

Late: Jacob Newby (Township of Addison),

Absent: Bill Dunn (Township of Oxford)

Also Present: Dave Kenny, Teri Stiles

4) Approval of Agenda:

Motion by Commissioner Helmuth/seconded by Commissioner Helmuth

to approve the agenda with a change of date.

Ayes: 3 Nays: 0 Motion Carried

5) Public Comment: - None

6) Approval of OACCC Meeting Minutes February 11, 2018:

Commissioner Sutherby moved to approve / second by Commissioner Helmuth.

Ayes: 3 Nays: 0 Motion Carried

7) Bill Review:

A) OACCC Expense/Revenue bill Run for Approval- 1/21/19-4/15/19 Commissioner Hunwick questioned \$4,574. Server replacement.

Commissioner Helmuth motioned to approve Bill Run in the amount \$198,186.94/second by Commissioner Sutherby.

Role Call VoteAyes: 4(including Commissioner Newby Nays: 0 Motion Carried

B) OACCC Year to Date Revenue and Expense Report - 2019

C) OACCC Expense/Revenue bill Run for Approval- January, February & March 2019

Commissioner Sutherby motion/second by Commissioner Helmuth to receive and file.

Ayes: 4 Nays: 0 Motion Carried

8) <u>Unfinished Business</u>:

A. Status on new OCTV Facility - Service

New brick going in on the building. Parking lot to be completed in a week or two, depending on weather, funded by the Township. Chamber Coffee Connect on May 7 along with Parks & Recreation.

B. OCTV Handbook - Hunwick.

Commissioner Hunwick and Dave Kenny integrated finalized commissioner comments.

Commissioner Helmuth motion to approve the OCTV Handbook as presented at the April 20, 2019 meeting/second my Commissioner Newby.

Role Call VoteAyes: 4Nays: 0 Motion Carried

C. Ground Lease Agreement - Hunwick Any concerns or issues from respective communities? None from representative commissioners.

Sutherby motioned to approve Gound Lease with Township Parks and Recreation/support by Helmuth.

Role Call Vote Ayes: 4Nays: 0 Motion Carried

9) <u>Receive and File Items:</u> :

A) Oakland County Investment Pool -

Commissioner Dunn motioned/second by Helmuth to receive and file.

B) OACCC Meeting Schedule -

Commissioner Sutherby motioned to receive and file both 9A and 9B/second by Helmuth.

Vote Ayes: 5 Nays: 0 Motion Carried

10) <u>New Business</u>

A) Charter Communications - Stiles

Request board members to request of their community leaders, allow Bill Service and Teri Stiles access to contract negotiations with Charter/Spectrum, before August 2019 deadline.

Commissioner Sutherby motioned Teri Stiles to negotiate with Attorney Mike Watza and/or Protec to meet with the OACCC Board, who is willing to pay no more than \$1,000 or less/second by Helmuth.

Role Call VoteAyes: 4Nays: 0 Motion Carried

11) Committee Reports:

1. Technical Committee - Hunwick, Newby

2. Personnel Committee - Helmuth, Sutherby

3. Facilities Committee - Dunn, Hunwick

4.12) Manager Report - Service

Hours up because of moving station and in February we covered boys and girls Basketball District Tournaments. Viewers in record numbers. We appreciate commissioners watching on Facebook.

COMMISSIONER COMMENTS

Commissioner Helmuth - Staff deserves credit for the amount of work put into the transition. Speaks volumes of their commitment level.

Commissioner Newby - Agreed to cancel February 25 meeting and meet April 29

Vice Chair Sutherby - Thinks the Building is beautiful and is proud of work gone into it. Impressed with the cooperation between Oxford Township for it coming together as efficiently and economically at it did.

Chair Hunwick -

PUBLIC COMMENTS- None

ADJOURNMENT

Commissioner Helmuthmoved/ seconded, by Sutherby to adjourn at 5:05 PM

Nays: 0 Motion Carried Ayes: 5 4-24-19 al

Ed Hunwick, Chairperson Chairperson

Charlene Sutherby, Vice-Jharlene Suttle

Date Approved /tls

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